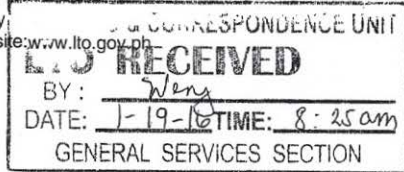




REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION & COMMUNICATIONS
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MEMORANDUM

TO : ALL REGIONAL DIRECTORS / ASSISTANT REGIONAL DIRECTORS / DIVISION CHIEFS /DISTRICT CHIEFS / ALL PERSONNEL CONCERNED/ This Office

DATE : 12 JANUARY 2016

SUBJECT : MEMORANDUM CIRCULAR NO. AVT-2015-1966 RE: ENHANCED PROCESS FLOW FOR THE RENEWAL OF DRIVER'S LICENSE

This is to reiterate the herein attached Memorandum Circular No. AVT-2015-1966 dated 28 August 2015 respectively, streamlining the process of Driver's License Renewal transaction in all applicable LTO offices for the benefit of all transacting clientele.

In this connection, all Heads of District/Extension offices and Heads of Licensing Centers, are directed to strictly implement the enhanced process flow for the Driver's License Renewal as stated on the above Memorandum Circular.

This includes the exercise of due diligence in the printing and release of the license cards. Any personnel who deliberately or thru negligence commits material errors shall be dealt with accordingly.

For strict and immediate compliance.


Atty. ROBERTO P. CABRERA, III
Assistant Secretary

