



**REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
LAND TRANSPORTATION OFFICE**

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MEMORANDUM

TO : All Regional Directors
All Assistant Regional Directors
All Regional Operations Division Chiefs
All Concerned

DATE : 15 May 2020

SUBJECT : **PROCESSING OF DIY STOCK AND SALES REPORTING**

With the opening of dealerships in areas under General Community Quarantine (GCQ) and Modified Enhanced Community Quarantine (MECQ), and to ensure that motor vehicles to be sold are Stock Reported and can be immediately Sales Reported prior to initial registration, processing of DIY Stock Reporting at the Central Office and Sales Reporting at the Regional Offices shall resume on 18 May 2020.

Authorized representative/s of the accredited Manufacturers, Assemblers, Importers and/or Dealers of brand new motor vehicles at the concerned offices must strictly comply with minimum health/sanitary protocol such as wearing of face mask and observing physical/social distancing.

For compliance.


EDGAR C. GALVANTE
Assistant Secretary