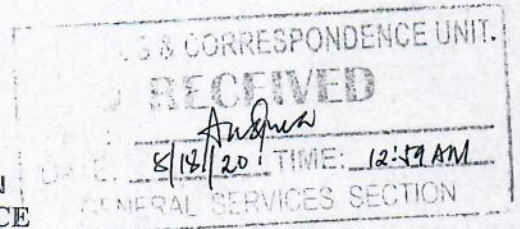




REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
LAND TRANSPORTATION OFFICE

East Avenue, Quezon City

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MEMORANDUM

**TO: All Regional and Assistant Regional Directors
All Regional Operations Chiefs
All Heads of District/Extension Offices
All Personnel Concerned**

DATE: 04 August 2020

**SUBJECT: GUIDELINES FOR REGISTRATION AND LICENSING TRANSACTIONS
IF THE DUE DATE FALLS ON A DAY COVERED BY AN MECQ OR ECQ
DECLARATION**

In order to standardize the procedure whenever the due date for registration, license and student permit transactions falls on a day covered by a Modified Enhanced Community Quarantine (MECQ) or an Enhanced Community Quarantine (ECQ) declaration, the following rules should be observed in such areas covered by the said MECQ or ECQ status:

1. The counting of the 7 day period for new registration transactions is suspended during the MECQ or ECQ period, and shall resume on the next working day of normal operations.
2. No penalty shall be collected if the application for renewal or miscellaneous registration transaction is presented/submitted on the next working day when normal operations have resumed.
3. Driver's licenses due for renewal shall be collected without the collection of penalty if presented on the next working day when normal operations have resumed.
4. The validity of student permits that expire during the period of MECQ or ECQ are hereby extended until the next working day.

All orders, circulars, and memoranda which are inconsistent herewith are hereby revised and amended accordingly.

For your guidance and strict compliance.

Edgar C. Galvante
EDGAR C. GALVANTE
Assistant Secretary



U.P. LAW CENTER
OFFICE of the NATIONAL ADMINISTRATIVE REGISTER
Administrative Rules and Regulations

AUG 24 2020

CERTIFIED TRUE COPY

TIME 09:20 BY *AS*

Marie Pauline N.R. Malantoc
MARIE PAULINE N.R. MALANTOC
OIC, GENERAL SERVICES SECTION