



**REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
LAND TRANSPORTATION OFFICE**

East Avenue, Quezon City

E-mail Address: ltomailbox@lto.gov.ph • Website: www.lto.gov.ph

MEMORANDUM

**TO : ALL REGIONAL DIRECTORS,
ASSISTANT REGIONAL DIRECTORS,
DIVISION CHIEFS,
RANK AND FILE EMPLOYEES,
CENTRAL OFFICE EMPLOYEES, and
ALL CONCERNED**

**SUBJECT : DESIGNATION OF EXECUTIVE DIRECTOR
ROMEO G. VERA CRUZ AS
OIC, OFFICE OF THE ASSISTANT SECRETARY
PURSUANT TO MEMORANDUM CIRCULAR NO. 1,
SERIES OF 2022**

DATE : 4 JULY 2022

Memorandum Circular No. 1, Series of 2022 issued by the Office of the President on 30 June 2022, through Executive Secretary Victor D. Rodriguez, declaring vacant certain positions in the departments, offices, agencies, and bureaus in the executive department and fixing rules therefor to ensure continuous and effective delivery of service.

The said Memorandum Circular states in part that,

“In the exigency of the service and to ensure the continuous and effective delivery of government services, the vacancy shall be addressed in accordance with the following:

1. Vacancy in the heads of departments, offices, agencies, and bureaus where no replacement has been appointed or designated, shall be filled up by the next-in-rank and most senior official as Officer-in-Charge (OIC).

The OIC shall perform the duties and discharge the responsibilities of the office until 31 July 2022, or until a replacement has been appointed or designated, whichever comes first.

xxx

Accordingly, the Executive Director (Director IV) of the Land Transportation Office, is the next-in-rank official of the agency occupying a Career Executive Service (CES) position, whose term is not coterminous with the appointing authority as reflected in his Appointment dated 21 September 2016.

In addition to the foregoing, Senior Deputy Executive Secretary Charito A. Zamora has confirmed on 1 July 2022 that the undersigned is designated as the OIC of the Land Transportation Office, being the next-in-rank official of the agency occupying a career executive position, in accordance with the afore-cited Memorandum Circular.

In view of the foregoing, the undersigned, shall perform the duties and discharge the responsibilities of the Office of the Assistant Secretary until 31 July 2022, or until a replacement has been appointed or designated, whichever comes first.

For your information and guidance.



ATTY. ROMEO G. VERA CRUZ
Executive Director
OIC, Assistant Secretary