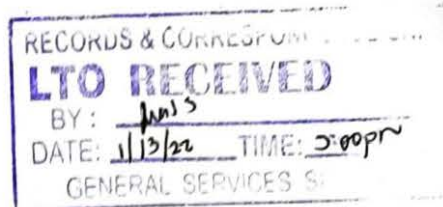




REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
LAND TRANSPORTATION OFFICE

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MEMORANDUM

TO : ALL REGIONAL DIRECTORS
ALL ASSISTANT REGIONAL DIRECTORS
ALL HEADS OF REGIONAL OPERATIONS DIVISION
ALL SERVICE DIRECTORS
ALL CHIEFS OF DISTRICT/EXTENSION OFFICES
ALL EMPLOYEES CONCERNED

SUBJECT : EXTENDED VALIDITY OF TEMPORARY OPERATOR'S PERMITS (TOPs) NATIONWIDE

DATE : 13 January 2021

This has reference to the IATF's declaration of Alert Level 3 in several identified areas nationwide until 31 January 2021 in order to stem the surging cases of COVID-19 infections, and the temporary suspension of transactions to the public in our offices affecting all regions at different times due to the significant number of our officials and employees who have been infected by the virus, in order to conduct testing of our personnel, and for the disinfection of our offices.

In view thereof, and to continue the observance of social distancing and other health and sanitary protocols to protect the health and safety of our employees, as well as our clients, it is hereby directed that the validity and settlement of all issued Temporary Operator's Permits (TOPs) nationwide which expired or will expire from 24 December 2021 to 31 January 2022 shall be extended as follows:

TOP EXPIRY DATE (Within 72 hours from date of apprehension)	EXTENDED VALIDITY	PERIOD WITHIN WHICH TO SETTLE THE APPREHENSION
24-31 December 2021	Up to 3 February 2022	3-14 March 2022
1-15 January 2022	Up to 17 February 2022	17-28 March 2022
16-31 January 31 2022	Up to 28 February 2022	29 March to 12 April

The described TOP is **expired after the date of the extended validity for purposes of operating a motor vehicle**. Thus, an apprehended driver is no longer authorized to operate a motor vehicle beyond the date of the extended validity as shown above.

The apprehended driver, however, may settle the said apprehension within the period provided above **without imposition of additional accessory penalties for late settlement**. This is to ensure that the number of apprehended drivers who visit our offices for settlement are spread out within the said period, thereby complying with social distancing and other health and sanitary protocols.

All Memorandum Circulars, Memoranda, and such other issuances in conflict herewith are hereby superseded.

For your guidance and strict compliance.


EDGAR C. GALVANTE
Assistant Secretary