MEMORANDUM

TO : All Regional Directors
     All Assistant Regional Directors
     All Regional Operations Division Chiefs
     All Employees Concerned

DATE : 06 January 2022

SUBJECT : EXTENSION OF VALIDITY OF STUDENT – DRIVER’S PERMIT (SP),
            DRIVER’S LICENSE (DL) AND CONDUCTOR’S LICENSE (CL) THAT
            ARE DUE TO EXPIRE FROM 01 JANUARY 2022 TO 31 MARCH 2022

To curb the transmission/spread of Covid-19 virus and ensure strict implementation and
observance of social distancing and other health and sanitary protocols to protect the health
and safety of our employees as well as clients in LTO, it is hereby directed that the validity of
ALL Student-Driver’s Permit (SP), Driver’s Licenses (DL), Conductor’s Licenses (CL)
including medical certificate due to expire on the following months shall be extended:

<table>
<thead>
<tr>
<th>EXPIRATION</th>
<th>EXTENDED VALIDITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 2022</td>
<td>31 March 2022</td>
</tr>
<tr>
<td>February 2022</td>
<td>30 April 2022</td>
</tr>
<tr>
<td>March 2022</td>
<td>31 May 2022</td>
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</tbody>
</table>

This Memorandum shall take effect immediately.

EDGAR C. GALVANTE
Assistant Secretary