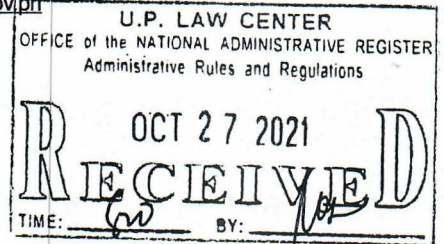
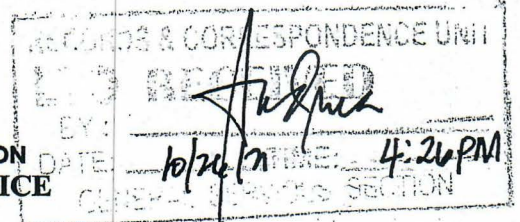




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**MEMORANDUM**

**TO :** All Regional Directors  
All Assistant Regional Directors  
All Regional Accreditation Committees for Driving Schools  
Technical Working Group, Driving Enhancement Program  
All Personnel Concerned

**DATE :** 25 October 2021

**SUBJECT :** Reiteration of MC No. 2021-2282, Guidelines on the Accreditation of Online Driving Enhancement Program (DEP) Providers

To efficiently and effectively implement the Driving Enhancement Program (DEP) in accordance with the Implementing Rules and Regulations (IRR) of RA No. 10930 and LTO Memorandum Circular (MC) No. 2019-2176, LTO MC No. 2021-2282 was issued to guide all concerned on the guidelines to be followed in the accreditation of all online Driving Enhancement Program (DEP) providers.

For the proper screening of all applicant online DEP providers and to ensure that their IT solutions adhere to the technical and operational requirements of this Office, the following must be observed:

1. All applicants shall submit their Letters of Intent (LOI) to the Committee on the Accreditation of Online Driving Enhancement Program (DEP) Providers (the "Committee"), headed by RD Eduardo C. De Guzman.
2. All applicants must undergo all the required processes defined by the Committee in the evaluation of their applications prior to the grant of accreditation as follows:
  - a. Submission of all documentary requirements stipulated in LTO MC 2021-2282.
  - b. Presentation of their online DEP platform before the Committee for initial assessment to determine if it meets the minimum requirements of an online DEP Provider.
  - c. Conduct of an end-to-end system demonstration before the Committee. If the demonstration has been accepted and approved by the Committee, the applicant shall be recommended for accreditation to the Assistant Secretary.
  - d. The approved online DEP accreditation by the Assistant secretary shall be applicable in all regions.

3. Only LTO accredited online DEP providers shall be allowed to offer online DEP courses to LTO Accredited Driving Schools.
4. No LTO Accredited Driving School shall engage the services of a non-accredited online DEP provider.

For strict and immediate compliance.

  
**ATTY. ROMEO G. VERA CRUZ**  
Executive Director

