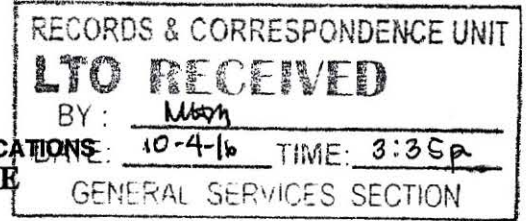
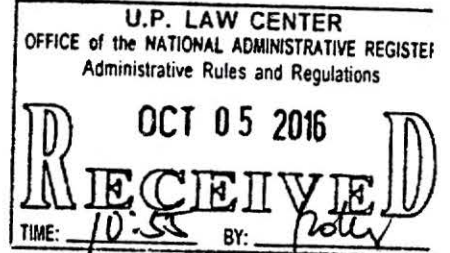




REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION & COMMUNICATIONS
LAND TRANSPORTATION OFFICE
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MEMORANDUM CIRCULAR NO. 2016-2044
08 August 2016



TO : All Regional Directors, Assistant Regional Directors,
District/Extension Heads and All Concerned
This Office

SUBJECT : Agency Code for Driver's License Renewal Offices
(DLROs) Authorized to Process Student Permit
Nationwide

In view of the authority of Driver's License renewal Offices (DLROs) nationwide to process Student Permit applications as part of its daily operations as provided for in Office Order No. RPC-2016-120 dated June 28, 2016, listed hereunder are the Agency Codes to be used by the DLROs for its official transactions/documents, to wit:

REGION	SITE CODE	AGENCY CODE	SITE NAME
1. NCR	1302	N30	DLRC-SM Manila
2. NCR	1305	N31	DLRC-Araneta
3. NCR	1330	N32	DLRC-Ayala
4. NCR	1331	N33	DLRC-Guadalupe
5. NCR	1338	N34	DLRC-Robinsons Galleria
6. NCR	1357	N35	DLRC-Metro East
7. NCR	1362	N36	DLRC-Ever Gotesco
8. NCR	1365	N37	DLRC-Novaliches
9. NCR	1369	N38	DLRC-Metropoint
10. NCR	1379	N39	DLRC-SM North
11. NCR	1385	N40	DLRC-Alabang
12. Region 3	0358	C25	DLRC-SM Marilao
13. Region 3	0398	C26	DLRC-SM Clark
14. Region 4A	0421	D27	DLRC-Sta. Rosa
15. Region 4A	0423	D28	DLRC-Cainta
16. Region 6	0605	F17	DLRC-Bacolod
17. Region 6	0626	F18	DLRC-Iloilo
18. Region 7	0722	G16	DLRC-Cebu
19. Region 7	0729	G17	DLRC-Dumaguete

REGION	SITE CODE	AGENCY CODE	SITE NAME
20. Region 9	0927	J12	DLRC-Zamboanga
21. Region 10	1007	K17	DLRC-Limketkai
22. Region 11	1114	L11	DLRC-Davao
23. Region 11	1138	L12	DLRC-Tagum
24. Region 12	1209	M14	DLRC-General Santos
25. Region 12	1227	M15	DLRC-Koronadal

Personnel assigned at the Driver's License Renewal Offices are instructed to strictly adhere to the existing policies, rules and regulations and to discharge their duties and responsibilities to the highest standard of public service.

For strict compliance.

Edgar C. Galvante
EDGAR C. GALVANTE
 Assistant Secretary

