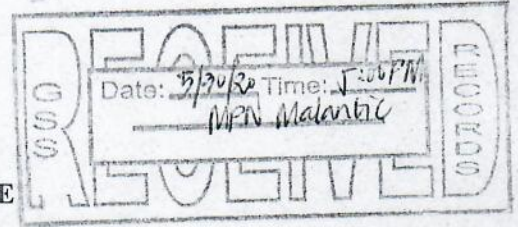




REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
LAND TRANSPORTATION OFFICE

East Avenue, Quezon City

E-mail Address: lto@mailbox@lto.gov.ph • Website: www.lto.gov.ph

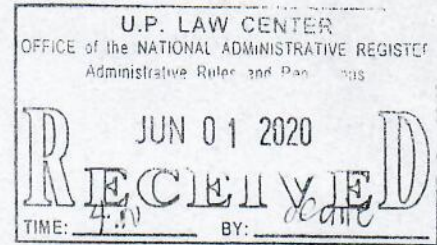


MEMORANDUM CIRCULAR NO. 2020-2188

TO : All Regional Directors
All Assistant Regional Directors
All Heads of District /Extension Offices
All Heads of Licensing Centers
All Concerned

DATE : 29 May 2020

SUBJECT : OFFICE PROTOCOL FOR AREAS WITH WORK RESUMPTION
ORDER ON 01 JUNE 2020



The Office Protocol for Work Resumption dated 09 May 2020, particularly paragraph IV, is hereby revised for the following areas, considering their work resumption on 01 June 2020:

1. NCR
2. Laguna
3. Region 3

IV. EXTENSION OF VALIDITY AND OTHER MATTERS


1. REGISTRATION - The validity of **renewal registration** of motor vehicles which **expired on 01 March 2020 and until the date of work resumption** shall be **automatically extended for sixty (60) calendar days from such work resumption**. To avoid congestion at LTO offices and to ensure orderly processing of transactions, priority shall be given to those mentioned in the following schedule:

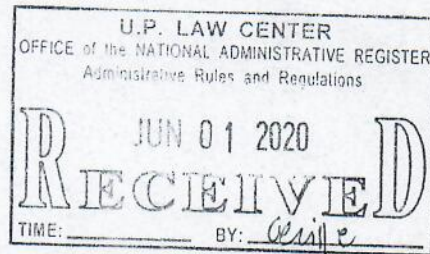
| LAST DIGIT OF: a. PLATE NUMBER; OR b. IF NO PLATE YET: b.1. CONDUCTION STICKER; b.2. MONTH OF INITIAL REGISTRATION (SEE OR) – for motorcycles, rebuilt and used imported vehicles | PRIORITY PERIOD DURING THE 60 DAY EXTENSION (COUNTED FROM WORK RESUMPTION) |
|--|---|
| 3 or MARCH | 1 st and 2 nd week |
| 4 or APRIL | 3 rd and 4 th week |
| 5 or MAY | 5 th and 6 th week |
| 6 or JUNE | 7 th and 8 th week |

All other provisions of the said Office Protocol, including our health and sanitary protocols shall be strictly observed.


This order shall take effect immediately.

For strict compliance.


EDGAR C. GALVANTE
Assistant Secretary



CERTIFIED TRUE COPY:


Marie Pauline Nicstar R. Malantiv
OIC, GENERAL SERVICES SECTION