MEMORANDUM CIRCULAR NO. 2022-2313
February 2, 2022

TO: All Regional Directors/Assistant Regional Directors
    Heads of District/Extension Offices
    Licensing Centers and DLROs
    Central Office

SUBJECT: DECOMMISSIONING OF STRADCOM LTO-ITS DRIVER'S LICENSE MODULE

Memorandum Circular 2022-2303 (see attached) which was released at the start of January 2022 provided guidelines to the concerned LTO Offices pertaining to issuance and renewal of driver's license shall be performed and completed in the LAND TRANSPORTATION MANAGEMENT SYSTEM or LTMS.

The effectivity of this Memorandum Circular was January 10, 2022, however, it was noticed that the set guidelines have not been strictly followed. In this regard, the following clarifications/changes on the guidelines are hereby discussed:

<table>
<thead>
<tr>
<th>Guideline (MC 2022-2303)</th>
<th>Clarification</th>
<th>Effectivity Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Licensing Centers/District Offices/Extension Offices and DLROs shall only process student permits, new DLs and DL renewals in LTMS.</td>
<td>All Licensing Centers/District Offices/Extension Offices and DLROs will be allowed to process backlogs of 5-Year DL ONLY for those issued before January 10, 2022. Further, all applications that are not backlogs but processed at LTO-ITS and printed at 5-YVC shall be covered by a justification report submitted to the RD cc OASEC.</td>
<td>Immediate</td>
</tr>
<tr>
<td>All Medical Clinics will only electronically submit or upload data to LTMS.</td>
<td>All medical clinics will STOP sending electronically to Stradcom or manually printing medical certificates to be processed at Stradcom's LTO-ITS</td>
<td>Immediate</td>
</tr>
<tr>
<td>All Driving Schools will <strong>only</strong> electronically submit or upload data to LTMS. Further, LTO does not require Driving Schools to use Stradcom ACES for this purpose.</td>
<td>All Licensing Centers/District Offices/Extension Offices and DLROs <strong>will still be allowed</strong> to accept Stradcom ACES-generated TDCs and PDCs until February 28, 2022. In addition, validation of PDCs and TDCs can be done through an authorized driving school representative’s official Viber number. The complete list shall be provided for reference.</td>
<td>Immediate</td>
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All other Memoranda that are inconsistent with this Memo are hereby amended or revised accordingly.

For strict compliance.

EDGAR C. GALVANTE
Assistant Secretary
MEMORANDUM CIRCULAR NO. 2022-2303
28 December 2021

TO : All Regional Directors/Assistant Regional Directors
   Heads of District/Extension Offices
   Licensing Centers and DLROs
   Central Office

Subject : DECOMMISSIONING OF STRADCOM LTO-ITS DRIVER'S LICENSE MODULE

This is to formally announce that the Land Transportation Office (LTO) is finally decommissioning the STRADCOM LTO-ITS DRIVER'S LICENSE MODULE on December 31, 2021. In this regard, ALL transactions pertaining to issuance and renewal of driver's license shall be performed and completed in the LAND TRANSPORTATION MANAGEMENT SYSTEM or LTMS.

The following guidelines shall be strictly followed:

<table>
<thead>
<tr>
<th>GUIDELINE</th>
<th>EFFECTIVITY DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. All Licensing Centers/District Offices/Extension Offices and DLROs will only process student permits, new DLs and DL renewals in LTMS.</td>
<td>January 10, 2022</td>
</tr>
<tr>
<td>2. All Medical Clinics will only electronically submit or upload data to LTMS.</td>
<td>January 10, 2022</td>
</tr>
<tr>
<td>3. All Driving Schools will only electronically submit or upload data to LTMS. Further, LTO does not require Driving Schools to use Stradcom ACES for this purpose. All driving schools are advised to use the MC 2021-2284 guidelines on the format of CDE, TDC and PDC so that the certificates will be accepted in LTMS.</td>
<td>January 10, 2022</td>
</tr>
</tbody>
</table>

All other Memoranda that are inconsistent with this Memo are hereby amended or revised accordingly.

For strict compliance,

EDGAR C. GALVANTE
Assistant Secretary