MEMORANDUM CIRCULAR NO. 2022-2303
28 December 2021

TO: All Regional Directors/Assistant Regional Directors
    Heads of District/Extension Offices
    Licensing Centers and DLROs
    Central Office

Subject: DECOMMISSIONING OF STRADCOM LTO-ITS DRIVER’S LICENSE MODULE

This is to formally announce that the Land Transportation Office (LTO) is finally decommissioning the STRADCOM LTO-ITS DRIVER’S LICENSE MODULE on December 31, 2021. In this regard, ALL transactions pertaining to issuance and renewal of driver’s license shall be performed and completed in the LAND TRANSPORTATION MANAGEMENT SYSTEM or LTMS.

The following guidelines shall be strictly followed:

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<tr>
<th>GUIDELINE</th>
<th>EFFECTIVITY DATE</th>
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<tr>
<td>1. All Licensing Centers/District Offices/Extension Offices and DLROs will only process student permits, new DLs and DL renewals in LTMS.</td>
<td>January 10, 2022</td>
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<td>2. All Medical Clinics will only electronically submit or upload data to LTMS.</td>
<td>January 10, 2022</td>
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<tr>
<td>3. All Driving Schools will only electronically submit or upload data to LTMS. Further, LTO does not require Driving Schools to use Stradcom ACES for this purpose. All driving schools are advised to use the MC 2021-2284 guidelines on the format of CDE, TDC and PDC so that the certificates will be accepted in LTMS.</td>
<td>January 10, 2022</td>
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All other Memoranda that are inconsistent with this Memo are hereby amended or revised accordingly.

For strict compliance,

EDGAR G. GALVAANTE
Assistant Secretary