MEMORANDUM CIRCULAR NO. 2021-2262

TO : All Service and Regional Directors, All Assistant Regional Directors, All Regional Operations Chiefs, All Employees Concerned

DATE : 22 April 2021

SUBJECT : EXTENDED REGISTRATION PERIOD FOR NEW REGISTRATION TRANSACTIONS AND ACCREDITATION OF DEALERS IN NCR PLUS AND OTHER AREAS PLACED UNDER MECQ IN APRIL 2021

This is with reference to the declaration placing the provinces of Bulacan, Cavite, Laguna, the City of Santiago in Isabela, Quirino Province, Abra in the Cordillera Administrative Region and Rizal together with the highly urbanized cities of the National Capital Region, and the municipality of Pateros under Modified Enhanced Community Quarantine (MECQ) from April 12-30, 2021 due to the COVID-19 pandemic. Other areas similarly placed under MECQ by their local government units are also covered by the provisions of this directive.

To strictly implement the observance of social distancing and other health and sanitary protocols and to protect the health and safety of our employees, as well as our clients, it is hereby directed that the period to process the initial registration of motor vehicles sold from March 29 to April 30, 2021 in the above-stated sites be extended, with no collection of penalty, as follows:

<table>
<thead>
<tr>
<th>SALES INVOICE DATE</th>
<th>EXTENDED VALIDITY</th>
<th>PERIOD WITHIN WHICH TO REGISTER WITHOUT PENALTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 29 – April 15, 2021</td>
<td>Up to May 15, 2021</td>
<td>From work resumption until May 15, 2021</td>
</tr>
<tr>
<td>April 16-30, 2021</td>
<td>Up to May 31, 2021</td>
<td>May 16-31, 2021</td>
</tr>
</tbody>
</table>

The same extension applies to the validity of supporting documents for initial registration but only for the purpose of processing the said transaction.

For sales invoices issued before March 29, 2021 which were not registered due to the limitations brought about by the community quarantine restrictions, the period from March 29-April 30, 2021 shall not be counted in the computation of the mandatory period to register. The authorized District Offices and New Registration Units may use the MVUC adjustment facility to process these transactions without penalty when applicable.

In this connection, the validity of accreditation of dealers which expired during the period when the ECQ or MECQ was declared in the area where the accrediting Regional Office is located, is hereby extended until May 31, 2021.

All memoranda, orders, circulars, and other issuances in conflict herewith are hereby revised or superseded accordingly.

For your guidance and strict compliance.

EDGAR C. GALVANTE
Assistant Secretary

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ROWENA C. AGUILA
ADMINISTRATIVE ASSISTANT VII
GEN. SERVICES SECTION