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REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF TRANSPORTATION & COMMUNICATIONS  
LAND TRANSPORTATION OFFICE

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**LTO RECEIVED LTO**  
BY: *[Signature]*  
DATE: 10-06-08 TIME: 11:00 AM  
GENERAL SERVICES SECTION

26 August 2008

DEPARTMENT ORDER NO. 2008-38

**SUBJECT : REVISED SCHEDULE OF LTO ADMINISTRATIVE FEES AND CHARGES  
ON DRIVER'S LICENSE / CONDUCTOR'S PERMIT**

In compliance with Executive Order No. 218 dated 15 March 2000 as implemented by DOF-DBM Joint Circular 2000-2 dated 04 April 2000 the following revised schedule of LTO administrative fees and charges on Driver's License revising DOTC Department Order No. 93-693, are hereby approved for implementation:

**FEES AND CHARGES**

**I. ISSUANCE OF DRIVER'S LICENSE / CONDUCTOR'S PERMIT**

**APPROVED RATES**

1. Professional (renewable every three years)	350.00
2. Non-Professional DL (renewable every three years)	350.00
3. Conductor's License (renewable every three years)	350.00
4. Student Permit	150.00
5. Application Fee	100.00
Student Permit	
Non-Professional	
Professional	
6. Revision of Record	100.00
Change Address	
Change Birthday	
Change Name	
Change Citizenship	
7. Additional Restriction Code and Change of Status of License (each)	100.00
8. Conversion fee	100.00
Foreign DL to Phil. DL	
Non-Professional to Professional DL	
9. Certification Fee	100.00
Driver's License Data	
Authentication of Driver's License Data	
Driving Experience/Employment Abroad	
10. Duplicate Driver's License Fee	50.00/yr (unexpired portion)
11. Replacement Fee	225.00
12. Driver's License Penalties (every year)	
Less than one year	75.00
More than one year	150.00
More than two years	225.00

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*[Signature]*  
JOSSIE M. BORJA  
Records Officer III

U.P. Law Center  
Office of the National Administrative Registrar  
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13. Double License	2,500.00
14. Storage of License	500.00
15. Underage	5,000.00
16. Accessory Penalty (Seminar for apprehended Drivers)	200.00

All other existing fees, penalties and fines not herein listed shall be continued to be enforced at the same rate.

The revised rates herein prescribed shall be published once a week for two (2) consecutive weeks in two newspapers of general circulation in the Philippines and shall take effect fifteen (15) days thereafter.

All Department memorandum Orders, Circulars and other Administrative issuances in conflict with this department order are hereby deemed revoked, amended or revised accordingly.

**II. EFFECTIVITY** - This order shall take effect fifteen days (15) after receipt of copies thereof by the Office of the National Administrative Register (ONAR) U.P. Law Center, Diliman, Quezon City and publication thereof in two (2) newspapers of general nationwide circulation.

FOR GUIDANCE AND STRICT COMPLIANCE.

  
**ALBERTO H. SUANSING**  
 Assistant Secretary



APPROVED:

  
**LEANDRO R. MENDOZA**  
 Secretary



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*Jossie M. Borja*  
**JOSSIE M. BORJA**  
 Records Officer III